



SAFETY, HEALTH, ENVIRONMENT AND QUALITY POLICY

1 Purpose

This policy outlines Safeguard Formwork (SFG) commitment to Health, Safety the Environment and Quality (HSEQ). It sets out what is expected of its employees and what are SFG's responsibilities.

2 Scope

This standard applies to all officers, employees, contractors, consultants, business partners and any other parties acting as representatives or agents of SFG, whether permanent, fixed, or temporary, and including directors, executives, and managers. In this standard, the term employee includes all these people.

3 Principles

SFG is committed to protecting its people and the environment, while delivering leading practice and cost-effective quality outcomes for all stakeholders / interested parties.

4 Objectives and strategies

4.1 Overall strategy

SFG will achieve its HSEQ commitment by:

- developing a mature safety culture led by positive and highly visible role models.
- proactively managing risks to prevent adverse outcomes and continually improving our performance.
- integrating safe work practices into all activities at all levels of the organisation.
- establishing objectives and targets to achieve positive HSEQ outcomes.
- ensuring our workforce understands and complies with relevant compliance obligations and customer requirements.

4.2 The obligations of SFG

SFG must:

- provide a safe and healthy workplace.
- clearly define HSEQ responsibilities for workers and site visitors
- provide adequate induction, training, supervision, and resources to ensure work can be undertaken safely and efficiently.



- drive continual improvement.
- evaluate risks, consequences and impacts of activities on customers, suppliers, the environment, and other interested parties.
- conduct thorough and timely investigation of incidents, consultation, and participation with the workforce, implement corrective actions and share lessons learnt.
- assist injured workers to return to work and encourage a healthy work/life balance.
- comply with all relevant local and national environmental legal and regulatory requirements.
- record and report environmental harm to the relevant authority within 24 hours of being notified of an environmental incident.

4.3 Obligations of SFG employees

SFG employees must:

- abide by all relevant legislation, regulations and SFG requirements.
- act responsibly, taking care of themselves and others with respect to health, safety, and the environment.
- take all reasonable and practicable measures to prevent or minimise environmental harm.
- work in compliance to SFG procedures, management plans and Safe Work Method Statements (SWMS)
- use the provided resources according to the manufacturer's guidelines, including PPE.
- report workplace hazards, incidents and near misses, no matter how insignificant they seem.
- record and report safety, quality and environmental incidents to immediate supervisors or managers immediately
- know and implement emergency procedures.
- understand and apply SFG quality assurance processes.
- speak up on issues and receive and act on feedback.

Director Adam Young

Signature

Approval Authority Director

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